



107 Myrtle Avenue • Stamford, CT 06902  
 Direct (203) 359-2255 Toll Free: 1-800-281-8658  
 Fax: (203) 975-0363  
 E-mail: [service@stamfordvolvo.com](mailto:service@stamfordvolvo.com)



**RILEY FAMILY OF CARS**  
 family owned and operated since 1958

**SERVICE HOURS:**

Monday through Friday 7:30 am - 6:00 pm  
 Pick up until 7:00 pm Monday and Wednesday through Sales  
 Repair work performed 8:00 am - 5:00 pm Monday through Friday

- 1) Write your service requests on the envelope, use other side if you need more space.
- 2) Provide a phone number you may be reached at during the work day.
- 3) Insure your car is locked and not blocking the driveway. Place keys in envelope and drop through mail slot.
- 4) \*Work cannot be started unless we have your signature in both Customer Signature blocks.

**WAIVER OF ADVANCE ESTIMATE**

I voluntarily request that repairs be performed on my vehicle without an advance estimate of their cost. By signing this form I authorize reasonable and necessary costs to remedy the problems complained of up to a maximum of \$ \_\_\_\_\_. The repair, shop may not exceed this amount without my written or oral consent.

I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to this vehicle or articles left in case of fire, theft or any other cause or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and or inspection. An express mechanics lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto.

X \_\_\_\_\_  
 \*CUSTOMER SIGNATURE REQUIRED HERE

X \_\_\_\_\_  
 \*CUSTOMER SIGNATURE REQUIRED HERE

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Make Vehicle \_\_\_\_\_ Color \_\_\_\_\_ Mileage \_\_\_\_\_ Lic# \_\_\_\_\_  
**You may reach me by calling:** Business \_\_\_\_\_ Home \_\_\_\_\_  
 (If you can't be reached by phone please call us between 10:30 am to 11:00 am) Cell \_\_\_\_\_  
 Do not exceeded \$ \_\_\_\_\_ without contacting me first.

**SCHEDULED WORK TO BE PERFORMED:**

- \_\_\_\_\_ Mile Scheduled Maintenance (oil& filter change inc.)
  - Parts will be discarded unless this box is checked
- State repairs needed below (use other side if necessary)

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**LATE PICKUP PAYMENT AND LOCKOUT AUTHORIZATION:**

I, \_\_\_\_\_ voluntarily request and hereby authorize **STAMFORD VOLVO** to lockout my vehicle in service parking lot located at 107 Myrtle Ave., as I will be unable to pickup the vehicle until after business hours. In consideration of **STAMFORD VOLVO** extending to me this convenience.

I hereby release and discharge **STAMFORD VOLVO** from any and all claims for loss of, or damage to my vehicle or any articles left therein, in case of fire, theft, or any other cause whatsoever. I understand that my keys will be left in the car as agreed to by me.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**METHOD OF PAYMENT FOR LOCKOUT:**

Credit Card type \_\_\_\_\_  
 Card Number \_\_\_\_\_  
 Expiration Date \_\_\_\_\_