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Version 11/2011





Vehicle Inspection Checklist For complete details, please refer to the Inspection Guidelines Section of the CPO BMW Vehicle Program Center Operations Manual

Enrollment	& Vehicle	History			STOCK NO.	: <u> </u>
	CENTER				CENTER NO).:
CHASSIS NO.:						
KEYS: MASTERS 🖵 📮 🛝		Mileage is to	o be substar	ntiated through	attaching a co	ppy of the Key Read
SOURCE: BMW FS	OFF-LEASE 🔲	OTHER OFF-LE	EASE 🔲	TRADE-IN 🚨	AUCTION	OTHER
SECTION 1: VEHICLE E	SACKGROUND & N	MAINTENANCE				
CPO ENROLLMENT	DATE:			If <u>NOT</u> enrolled	as CPO [Pend	ding or Active], <u>STO</u>
SERVICE ADVISOR NAM REPAIR ORDER #:	E:		EM	PLOYEE #:		
REPAIR ORDER #:	(0.1)	DATE OPENE	D:	VEHICLE OF	RIGINAL IN-SER'	VICE DATE:
Service Interval Indicato CURRENT SERVICE INDI	ICATOR DISPLAY: [OR			remaining r
Condition Based Service tem Service is o		ents:	ltem	Service is due		BS printout REQUIR
tem Service is on Engine Oil	Date/Miles	onto	Microfilter	Mile	es	
ront Brakes	Miles		Brake Fluic	Mo	nths	
Rear Brakes	_ Miles		Air Cleaner	Dat	te/Miles	
ehicle Check	_ Date/Miles		_ Coolant	Mo	nths (applicable	models only)
EHICLE MAINTENANC		D		BMW NA DC	S Service Histo	ory printout REQUIR
ingine Oil Services: First Service	_	Date of Service	_	e Services: ont Pads		Date of Service:
Next or Annual		-				-
Next or Annual				ear Pads ont Rotors		
Next or Annual				ear Rotors		
M-Model 1200 mile Run	_			uid Flush		
To specification – not to ex				ald I ldol1	_	
nspections (SIA Vehicle						
1			Othe	r:		
2			C	oolant Flush		
PEN CAMPAIGNS?		☐ YES		elt(s) Replaced		
ION-BMW PERFORMA				/ipers/Inserts	` _	
HAS CARFAX REPORT		☐ YES	■ NO FI	Iters (Cabin/Engi	ne)	
Ooes CARFAX Report disc BODY REPAIR HISTORY	(uality for CPO?	U YES	■ NO	otor	N Ai	ileage
Comments:				11.01		ileage
NSTRUMENT CLUSTE				shieles NOT au	alifical fact accus	llus aut au aala aa C
las the instrument cluste	er been replaced? 🚨	YES 🔲 NO 🌈				ollment or sale as C naintenance history
f YES, does the current o				Non-BMW perf		
he <u>TOTAL</u> and <u>TRUE</u> m	ileage?	YES 🔲 NO		Disqualifying C		
SECTION 2: WHEEL AS	SEMBLY			- ioquamymig o		
TIRE INSPECTION	OLMBLI					
TRE TREAD DEPTH (mini Location Pressure						DN: ing, Tread, & Condi '
	mm					
Right Rearpsi	mm	mm m	ım 🔲 Y 🔲 N			
Right Frontpsi	mm		ım 🔲 Y 🔲 N			
S M-MOBILITY KIT TO						
WHEEL INSPECTION						
	Style, Condition & 1	Torque:	Location		Style, Conditi	ion & Torque:
					-	
_eft Rear			Right Froi	nt 🔲 Y 🔲 N		
BRAKE INSPECTION	_					nts with Original Equipmer Center Operations Manua
BRAKE PADS (minimum (& ROTOR INSPECTION:	5 mm of friction mate			arts. Refer to the Co on Guidelines & Stand		Center Operations Manua
	urement OEM*	Rotor Condition		M* Comment		
.eft Frontm			Y	□ N		
eft Rearm			Y	山 N		
Right Rearm						
Right Frontm	m 🔲 Y 🛄 N		Y	■ N		

VINI				
VIN				

Rear wiper (optional)

Front control arm bushings

Major component mounts

Suspension components **OEM* \Rightarrow** Y **\Rightarrow N**

Gas shocks

Steering

Exhaust system

Belt tensioners

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Pody & Machanical

_	bouy & IVI	echanicai				
	SECTION 3: BODY	CONDITION, FIT & FINIS	H			
		Meets BMW			Meets BMW	
	AREA	Guidelines & Standards	Comments	AREA	Guidelines & Standards	Comments
	Front bumper			GLASS AREA		
	Hood			Windshield	□ Y □ N	
	Core support			Door & side glass	□ Y □ N	
				Rear window	□ Y □ N	
	Engine carrying rails	•		Exterior mirrors Interior mirror	□ Y □ N □ Y □ N	
	Inner fenders			INTERIOR	_ 1 _ 11	
	Front fenders: left & r	•		Door weather seal		
	Doors: left/right, front			Carpet/floor mats		
	A pillar: left/right			Wood/aluminum tri	m 📮 _	
	B pillar: left/right			Cupholder(s)	<u> </u>	
	C pillar: left/right			Interior light(s)	_	
	D pillar: left/right			Glovebox	<u> </u>	
	Rocker/sill panels			Seats Headliner	_	
	Roof			Books	<u> </u>	
	Convertible top			Bluetooth Pass K	-	
	Sunroof			(E85 Z4 & E83 X3		
	Quarter panel: left/rig	•		TRUNK		
	Antenna			Emergency release		
	Trunk lid			Tools		
				Jack (model depen Cargo net (model d		
	Hatch (model-dependent	*		Cargo cover (mode		
	Tailgate (model-depe			Cargo mat (model of	dependent)	
	Rear license plate			KEŸS	-	
	_	lies OEM* QYQN		Master	0 1 2 2	
	Rear bumper			Valet (model depen		
	Spare wheelwell			Wallet (model depe		
	Rear floor pan			VIN ID	ino:	
	Inner trunk panels			Placard	<u> </u>	
	Fuel-filler door					a a man a manata susitih
	Mirror assembly (2)				and/or non-approved safety related anufacturer (OEM) BMW parts. Reference	
	Alignment of all pane	ls 📮		Pre-Owned Center Op	perations Manual, Section 2 - Vehicle	
				Guidelines & Standard	ds.	
	SECTION 4: MECH	ANICAL				
		Meets BMW			Meets BMW	
		Guidelines & Standards	Comments	Fluid laveler Oil	Guidelines & Standards	Comments
	Headlight assembly	OEM* 🗆 Y 🚨 N		Fluid levels: Oil	ake 🛄 _	
	,	OEM* • Y • N			wer steering	
	Fog light assembly				ndshield washer	
	Headlight washer jets				nsmission \Box	
	Wiper blade, assemb			Re	ar axle	
	Door handle, hinge &				olant	
	Central locking functi	ons 🔲		Protection Level: -5F		
	Alarm functions			(circle one)	SERVICE ACCEPTABLE	GOOD
	Seat and headrest fu	nctions 🔲			components, lines,	
	Seatbelt(s)				nks & couplings)	
	Airbag(s)				Instriission Insfer case _	
	Airbags (Rear) Deacti	vated YNN			ferential (front/rear)	
	Child locking function				' joints & boots	
	Fuel-filler door locking			Ga	us 🔲 _	
	Trunk lock			En _i	gine oil	
		-		Dv.	NO.	

Diagnostic fault review: Corrected □ & Cleared □ Attach a copy of the diagnostic printout! (Please continue on back)

Brake

Coolant

Power steering

Shocks & struts

Self-leveling (opt.)

Battery Voltage: 12.0 & Below 12.1 12.5 12.6 (circle one) REPLACE IMMEDIATE RECHARGE CHA

The minimum voltage for delivery of any Pre-Owned BMW to a customer is 12.60V





/ehicle Insp				ant time mariad.	00 .unin	town into domi	outoo.
Road Test				est time period: est distance: 5 d			nutes
SECTION 5: STATIONAR	Y REVIEW						
Mileage before:		Mileage aff	ter:				
M	ileage (BEFORE and AF	TER) is to be substantiat	ed thro	ugh attaching a	а сору с	of the Key Re	eader
		Meets BMW					
	AREA	Guidelines & Standards	Co	mments:			
Driver's Seat Functions	Seatbelt						
	Front/back - up/down						
	Headrest						
	Lumbar (where applicabl	e) 📮					
Mirror Functions	Outside left/right						
	Interior – Gentex						
Navigation System	Functional Test and Deliv						
	a working CD or DVD.						
Windshield	Night vision with infrared Rain sensor operation						
Willasilleia	Head-up display						
On-Board Computer	Functional test	Ğ					
Steering Wheel	Adjustable	<u> </u>					
3	Airbag						
	Audio functions						
	Horn functions						
	Heat function						
Stalk controls	Wiper/washer						
	High beams						
5	Computer						
Pedal Function	Gas		_				
	Brake) 🛄					
Gearshift Function	Clutch (where applicable						
Parking Brake Function		ū					
·							
HVAC Control	Heat:	50F 55F	60F	65F	70F	75F	85F
	(circle one)	SERVICE	505	ACCEPTABLE	205	GOOD	705
	A/C: (circle one)	40F 45F GOOD	50F	55F ACCEPTABLE	60F	65F SERVICE	70F
	F						
	Fan Temp range						
	Blower speeds						
	Blower: Defrost	Ğ					
	Center						
	Lower	ā					
	Vent controls						
	Windshield defogger						
	Rear window defroster						
	Recirculating		_				
Audio Function	Radio:						
	AM						
	FM						
	CD Aux Input						
	Aux Input Satellite Radio						
	Speakers:						
	Balance	Ğ					
	Fade						

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VIN				

Road Test

STATIONARY REVIEW (cont'd.)			
	AREA	Meets BMW Guidelines & Standards	Comments:	
Electrical	Vanity/visor			
	Map/interior			
	Headlights			
	Fog lights			
	Turn signals			
	Hazard flasher			
	Parking/side marker			
	Brake lights (3)			
	Back-up lights			
	License plate lights			
	Dash and console			
	Door lock			
	Seat heater(s)			
	Power window(s)	_		
	Cigarette lighter(s)	_		
	Power sunroof	_		
	Rear sunshade			
ECTION 6: ROLLING R				
Checklist to be completed	following testing cycle, no	t while driving the vehicle.		
		Meets BMW		
	AREA	Guidelines & Standards	Comments:	
ngine Performance	Cold/hot starting			
•	Idle smoothness			
	Acceleration			
ransmission Shifting	Manual/Automatic/SMG	à 🔲		
ruise Control	Function(s)			
oise	Wind			
	Squeaks	_		
	Rattles	_		
ehicle Handling	Vibration			
ornolo riarianing	Stability			
	Braking			
	ABS			
	DSC			
	HDC (model dependent			
tooring Whool	, ,	•		
teering Wheel	Alignment			
strument Gauges	Operation			
ther:				
ECTION 7: APPROVAL				
achnician's Sanjica Mana	ager's and Pra-Owned Ma	nager's signatures certify tha	at the vehicle has been (carefully inspected and t
	=	pre-owned vehicle; no claim		
in new condition.		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
ECHNICIAN NAME:	TE	CH NO.:SIGNA	ATURE:	DATE:
ERVICE MANAGER NAM	1E:	SIGNA	ATURE:	DATE:
		SIGNA		
	1 7/ 1/VIII-1		ATURE:	
LISTOMER NAME:		SIGNA	/ I I I I I I I I I I I I I I I I I I I	1 1 / 1 / 1 / 1