



## Application for Employment

Bobby Rahal Automotive Group is an equal opportunity employer. Employment decisions, including all hiring decisions, are made without regard to race, color, religion/creed, sex, national origin, ancestry, age, pregnancy, non-job-related disability, veteran status, possession of a General Education Development Certificate as compared to a high school diploma, or any other trait protected by applicable federal, state, or local laws. We strive to hire the hardest working and most qualified individuals.

Please complete the entire application truthfully. Any falsifications or omissions may be grounds for immediate dismissal. If a given question is not applicable to you, you should answer N/A. An incomplete application will not be accepted. Please print.

Last Name	First Name	Middle Initial
Address	Number	Street
		City
		State
		Zip Code
Telephone Number(s)		Email Address:
Type of Employment Desired:		
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal/Temporary		
Position(s) Applying For	Date You Can Start	Rate of Pay / Salary Expected

Please indicate what days and hours you are available for work.

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>From</b>						
<b>To</b>						

Are you a United States citizen or an alien lawfully authorized to work in the United States?

\_\_\_ Yes    \_\_\_ No

Are you at least 18 years of age?

\_\_\_ Yes    \_\_\_ No

If you are not at least 18 years of age, how old are you? \_\_\_\_\_

Have you ever been employed with Bobby Rahal Automotive Group before?

\_\_\_ Yes    \_\_\_ No

If yes, give date and location: \_\_\_\_\_

Are you able to perform all of the essential functions of the job that you have applied for with or without a reasonable accommodation?

\_\_\_ Yes    \_\_\_ No

Are you currently employed?

\_\_\_ Yes    \_\_\_ No

If no, how long have you been unemployed? \_\_\_\_\_

Have you been discharged or fired from any job that you have held within the past 10 years?

\_\_\_ Yes \_\_\_ No

If you answered yes above, please describe the circumstances involved.

**DRIVING INFORMATION**

(Complete ONLY if the position you are applying for will require you to drive in connection with your employment)

Drivers License Number \_\_\_\_\_ State Issued \_\_\_\_\_ Exp. Date \_\_\_\_\_

Ever Had Suspended \_\_\_\_\_ Where \_\_\_\_\_ When \_\_\_\_\_

Reason \_\_\_\_\_

Ever had a D.U.I. conviction or attend an A.R.D. class \_\_\_\_\_ When \_\_\_\_\_

**CRIMINAL CONVICTION**

Have you ever been convicted of, or pled guilty to, any felony or misdemeanor crime? \_\_\_ Yes \_\_\_ No

If you answered yes, please list all crimes, (other than a minor traffic offense) and the date of the offense. Please note that you will not automatically be excluded from consideration based upon a criminal record. Your suitability for the position sought will be evaluated based upon the circumstances in order to determine whether the criminal record renders you unsuitable for the job.

Please list the skills and/or qualifications which you feel would especially qualify you for the position for which you have applied:

How did you hear about us? *Please check the appropriate category and the name of the source.*

- Walk-In \_\_\_\_\_
- Employee Referral \_\_\_\_\_
- Advertisement \_\_\_\_\_
- Company Website \_\_\_\_\_
- Other Source \_\_\_\_\_

**EDUCATION**

High school \_\_\_\_\_ Number of years completed \_\_\_\_\_

Diploma Received Yes or No (circle one)

University/college/trade school \_\_\_\_\_ Number of years completed \_\_\_\_\_

Major/Degree \_\_\_\_\_ Degree received: Yes or No (circle one)

Other Education \_\_\_\_\_

**U.S. MILITARY SERVICE**

Branch of Service	Technical Specialization	Rank Attained

**CURRENT EMPLOYMENT**

May we contact your present employer?  Yes  No Current rate of pay \_\_\_\_\_

Employer's name \_\_\_\_\_ Immediate supervisor \_\_\_\_\_

Employer's address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_

Description of current position and job duties \_\_\_\_\_

**FORMER EMPLOYERS** (List below your last five employers; please do not skip any employers.)

Date Month & Year	Company Name, Address, & Phone Number	Name of Supervisor/ Salary or Wage	Description of Job	Reason for Leaving
From	1.			
To		\$		
From	2.			
To		\$		
From	3.			
To		\$		
From	4.			
To		\$		
From	5.			
To		\$		

Please check employers we may contact for references: 1 2 3 4 5

**REFERENCES** (List three persons not related to you, whom you have known at least one year.)

Name	Address & Phone Number	Business	Years Acquainted

**APPLICANT'S AUTHORIZATION AND CERTIFICATION  
PLEASE READ CAREFULLY**

I understand that providing false information on an application for employment is grounds for the Company to refuse to hire me, or to terminate my employment in the event that the misrepresentation is discovered after I have been hired.

In submitting this application for employment, I authorize Bobby Rahal Automotive Group investigate all statements contained in it, and I understand that my current and/or former employers may be contacted to provide information concerning my suitability for employment, the references whom I have listed may be contacted concerning my suitability for employment as well as verification of my education may be conducted. I expressly authorize Bobby Rahal Automotive Group to conduct such inquiries and I release the Company and any responding parties from any and all liability associated with such inquiries.

I understand that in the event that I am hired, I will be hired as an at-will employee, and my employment may be terminated at any time, with or without cause, at the option of either the company or myself.

Bobby Rahal Automotive Group reserves the right to require me to undergo drug testing at any time during my employment, to the extent permitted by law.

I acknowledge that I have received prior written notification that a criminal background check and a three year driving history report may be obtained for employment purposes. I hereby authorize Bobby Rahal Automotive Group to obtain a criminal background check.

I certify that I have read this entire employment application, including all information that I have provided on the application, and the entire statement set forth immediately above. I further certify that all of the information that I have provided on this employment application is true and correct.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

