

TO OUR EARLY MORNING OR LATE EVENING SERVICE CUSTOMERS

1. WRITE YOUR ORDER ON THIS FORM.
2. LOCK YOUR VEHICLE AND PARK IT IN THE ASSIGNED AREA. DO NOT LEAVE YOUR VEHICLE IN THE SERVICE LANE.
3. PLACE YOUR KEYS AND THIS WORK ORDER IN AN ENVELOPE.
4. BE SURE TO LEAVE A PHONE NUMBER WHERE YOU MAY BE REACHED.
5. REMEMBER TO SIGN THIS WORK ORDER
6. DROP YOUR ENVELOPE WITH YOUR KEYS AND THIS WORK ORDER IN THE EARLY BIRD DROP OFF BOX.

NAME: _____ LICENSE NO: _____

ADDRESS: _____

CITY: _____ ZIP: _____ MILEAGE: _____

RES. PHONE: _____ BUS. PHONE: _____

What time will you call for your vehicle? _____ A.M. / P.M.

Year: _____ Make & Model: _____ Color: _____

Use This Handy Check List

- | | |
|--|---|
| <input type="checkbox"/> CHANGE OIL | <input type="checkbox"/> FLUSH COOLING / CHANGE COOLANT |
| <input type="checkbox"/> CHANGE OIL FILTER | <input type="checkbox"/> ADJUST BRAKES |
| <input type="checkbox"/> CHASSIS LUBE | <input type="checkbox"/> EMISSION SERVICE |
| <input type="checkbox"/> CHANGE TRANSMISSION FLUID | <input type="checkbox"/> ADJUST BELTS |
| <input type="checkbox"/> MILE MAINT SERVICE | <input type="checkbox"/> REPLACE WIPER BLADES |
| <input type="checkbox"/> MONTH MAINT SERVICE | <input type="checkbox"/> ADJUST CLUTCH |
| <input type="checkbox"/> TUNE-UP | <input type="checkbox"/> SERVICE AUTOMATIC TRANSMISSION |
| <input type="checkbox"/> FRONT-END ALIGN | <input type="checkbox"/> SERVICE AIR CONDITIONER |
| <input type="checkbox"/> ROTATE & BALANCE TIRES | <input type="checkbox"/> REPLACE MUFFLER |
| <input type="checkbox"/> REPACK FRONT WHEEL BEARINGS | <input type="checkbox"/> REPLACE SHOCKS |
| <input type="checkbox"/> RELINE FRONT BRAKES | <input type="checkbox"/> SCOPE ENGINE |
| <input type="checkbox"/> RELINE REAR BRAKES | <input type="checkbox"/> STATE INSPECTION |

Other Work (Details):

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purposes of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Dealer not responsible for unavailability of parts or delays in parts shipments beyond dealers control nor for loss or damage to vehicle or articles left in vehicle in case of fire, theft, or any other cause beyond our control. All work cash unless prior arrangements made. I understand, because the EARLY BIRD SERVICE, I am unable to receive a copy of the estimated service. CALL ME (YES NO) AND GIVE ME AN ESTIMATE BEFORE ANY WORK IS PERFORMED.

PLEASE SIGN X _____ Date _____

Time of call _____: _____ a.m./p.m. Amount \$ _____ Confirmed To: _____

Do you want old parts? YES NO