

APPLICATION FOR EMPLOYMENT

EuroMotorcars, Inc. considers all applicants for employment without regard to race, color, religion, sex, national origin, age, handicap or disability, or status as a Vietnam-era or special disabled veteran in accordance with federal law. In addition, the Company complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities.

Date _____

PERSONAL INFORMATION

Name _____			
(Print)	Last	First	Middle
Present Address _____		Telephone No. _____	
Street and Number			
_____	_____	_____	_____
City	State	Zip	
Are you 18 years of age or older? [] Yes [] No			
Have you ever been convicted of a crime? [] Yes [] No If yes, state nature of offense, when, where, and disposition:			

<i>NOTE: Answering "Yes" to this question does not constitute an automatic bar to employment. Only those crimes which are substantially related to the position you are seeking will be considered.</i>			

JOB INTEREST

Position Desired _____	Salary Desired _____
Are you willing to work overtime as necessary [] Yes [] No	Date you can start _____
Have you ever worked for this company before? [] Yes [] No	
If yes, please give dates and position: _____	
Do you have any friends or relatives working here? [] Yes [] No	
If yes, Name: _____	Relationship: _____
Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you have applied? [] Yes [] No	
If yes, please explain: _____	

EDUCATION

School Name	Years Completed: (Circle)	Diploma/Degree	Describe Course of Study or Major	Describe Specialized Training, Experience, Skills, and Activities that are Job Related
Elementary	4 5 6 7 8			
High School	9 10 11 12			
College/University	1 2 3 4			
Graduate/Professional	1 2 3 4			
Trade or Correspondence				
Other				

MILITARY SERVICE

Have you ever served in the U.S. Armed Forces? Yes No If yes, list duties in the service, including special training that is relevant to the position for which you have applied: _____

PREVIOUS EXPERIENCE

Please indicate any actual experience that you have had in any of the following positions.

OFFICE

- COMPTROLLER
- OFFICE MANAGER
- BOOKKEEPER
- ACCOUNTS RECEIVABLE
- ACCOUNTS PAYABLE
- PAYROLL CLERK
- TAG/TITLE CLERK
- WARRANTY CLERK
- DATA ENTRY
- CASHIER
- CAR DEAL CLERK

SALES/LEASING

- SALES MANAGER
- NEW CAR SALES
- USED CAR SALES
- TRUCK SALES
- F & I MANAGER
- LEASING MANAGER
- FLEET MANAGER
- TRUCK MANAGER
- USED CAR MANAGER
- AFTER MARKET SALES

SERVICE AND REPAIR

- SERVICE MANAGER
- SERVICE ADVISOR
- DISPATCHER
- SHOP FOREMAN
- MECHANIC/TECHNICIAN
- HELPER
- PAINTER
- BODY SHOP MANAGER
- BODY REPAIR
- GET READY/PREP

PARTS

- PARTS MANAGER
- PARTS COUNTER
- PARTS STOCKER
- PARTS DRIVER

OTHER

- _____
- _____
- _____

Are there any other experiences, skills, or abilities that you feel especially qualify you for work with our company?

EMPLOYMENT HISTORY

Please list the names of your present or previous employers in chronological order with present or last employer listed first. Be sure to account for all periods of time including military service and any period of unemployment. If self-employed, give firm name and supply business references.

Present or Last Employer	<u>Employed From</u> (mo/yr)	<u>Pay Start</u>	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address		\$		
City, State, Zip Code	To (mo/yr)	Final	<u>Name and Title of Last Supervisor</u>	
Telephone		\$		
Previous Employer	<u>Employed From</u> (mo/yr)	<u>Pay Start</u>	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address		\$		
City, State, Zip Code	To (mo/yr)	Final	<u>Name and Title of Last Supervisor</u>	
Telephone		\$		
Previous Employer	<u>Employed From</u> (mo/yr)	<u>Pay Start</u>	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address		\$		
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Address		\$		
City, State, Zip Code	To (mo/yr)	Final	<u>Name and Title of Last Supervisor</u>	
Telephone		\$		

Have you ever been terminated or asked to resign from any job? Yes No. If Yes, please explain circumstances: _____

Please explain fully any gaps in your employment history: _____

May we contact your current employer? Yes No. If No, please explain: _____

DRIVING INFORMATION

To be completed only if applying for a position which involves operation of company or customer vehicles as part of job function.

Do you have a current driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No					
State: _____		lic. No.: _____		Expiration Date: _____	
Has your driver's license ever been suspended or revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, please explain the circumstances: _____					
Do you have personal automobile insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No					
				Name of Insurance Company: _____	
Has your personal automobile insurance ever been cancelled? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, please explain the circumstances: _____					
Have you ever been <u>cited</u> for driving under the influence (DUI) or driving while intoxicated (DWI)? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, please explain the circumstances and outcome: _____					

Please list all moving violations in the last five (5) years:					
_____			_____		
Offense	Date	Location	Offense	Date	Location
_____			_____		
Offense	Date	Location	Offense	Date	Location

EMERGENCY INFORMATION

In case of an accident or other emergency, who should we contact?					
Name _____			Relationship _____		
Home Address _____			Telephone _____		
Street		City	State		
Work Address _____			Telephone _____		
Street		City	State		

POLYGRAPH NOTICE:

UNDER MARYLAND LAW AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEE TO SUBMIT TO OR TAKE A POLYGRAPH, LIE DETECTOR OR SIMILAR TEST OR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. ANY EMPLOYER WHO VIOLATES THIS PROVISION IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT TO EXCEED \$100.

Signature

I certify that all of the information that I have provided on this application is true and accurate.

SIGNATURE OF APPLICANT

DATE

APPLICANT'S STATEMENT

Please read carefully or have someone read to you the statement below.

I understand that:

1. The information that I provide on this application is true and accurate. Any misrepresentations or omission of any fact in my application, resume, or any other materials, or during interviews, can be justification for refusal of employment. If I am employed and such information is later found to be false, misleading or omitted in any respect, it may result in termination from the company's employ.
2. Any offer of employment I may receive from Euro Motorcars, Inc. is contingent upon my successful completion of the company's total preemployment screening process, including the company's receiving references that it considers satisfactory.
3. As a condition of employment, I may be required to undergo and successfully pass a screening for alcohol and/or drugs. If employed, I may be required to submit to an alcohol and/or drug screening or medical examination at any time at the discretion of the company to the extent permitted by law. I hereby consent to having the results of any such screening or examination I may be required to undergo disclosed to the company.
4. Euro Motorcars, Inc. reserves the right to investigate my driving record, my criminal record and my credit history. An investigative consumer report may be prepared whereby information is obtained through personal interviews with neighbors, friends, and others with whom I am acquainted. This inquiry would include information as to my character, general reputation, personal characteristics, and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation.
5. In processing my application for employment, the company may verify all the information provided by me. The company may contact my previous employers and I authorize those employers to furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information. I also authorize Euro Motorcars, Inc. to provide truthful information concerning my employment with it to my future prospective employers and agree to hold it harmless for providing such information.
6. I represent to Euro that I am not restricted in any way by any existing restrictive agreement, including without limitation any noncompetition agreement, nonsolicitation agreement, confidentiality agreement, or nondisclosure agreement that I previously signed while working for another, or other, employer(s). I understand and agree that Euro is relying upon this information in deciding whether to hire me.
7. In consideration of my employment, I agree to comply with the policies, rules, regulations and procedures of the company. I understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. My employment and compensation can be terminated with or without cause or notice, at any time, at the option of the either the company or myself. No one has the authority to modify this relationship or make any agreement to the contrary.

DO NOT SIGN UNTIL YOU HAVE READ (OR YOU HAVE HAD SOMEONE READ TO YOU)
AND YOU UNDERSTAND THE ABOVE STATEMENT

Signature of Applicant: _____ Date: _____