

# EWING BODY SHOP

## Payment Policies:

- Payment is due in full upon delivery of your vehicle.
- No third-party payment accepted. EXCEPT INSURANCE ISSUED CHECK.
- Insurance deductibles are payable to Ewing Body Shop at the time of delivery of your vehicle.
- Collision repairs may not be charged to an Ewing Service Department open account

## Payment Methods include:

- Properly endorsed insurance check
- Cashier's check (back issued) made payable to Ewing Body Shop.
- Company and personal check
- Approved credit cards
- Cash

- **SPECIAL NOTE REGARDING INSURANCE CHECKS**

Insurance checks are often made payable to the customer and lien holder. Please inspect the check when you receive it so that you will be aware of any additional endorsements necessary.

**If your check does include a lien holder you must contact the lien holder to determine the procedure for obtaining their endorsement.**

Your insurance check cannot be accepted as payment unless all endorsements have been properly executed.

Also, some collision repairs require additional parts and labor that were not identified in the original estimate. If our records indicate that we have submitted a supplemental estimate of repair to your insurance company an additional check will be forthcoming. If we do not have payment or verification of payment for the supplement you will be responsible for that amount at the time you pick up your vehicle.

**It is our intention to complete the repairs of your vehicle in an efficient and timely manner. Several processes are involved in returning your vehicle to pre-accident condition. Any completion date is an estimate only. Therefore, EWING BODY SHOP cannot be responsible for any entitlement beyond what your insurance company provides.**

**(i.e. manufacture parts delay, rental cars, deductibles, etc.)**

**Please remove all personal items from your vehicle; Ewing will not be responsible for  
Items lost or stolen**

Please notify us immediately if you need assistance in this process.

**I HAVE READ AND UNDERSTAND THE ABOVE POLICIES...**

CUSTOMER SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

**THANK YOU**

6425 Dallas Parkway Plano, Texas 75024  
(214) 547-2938