

KEY AUTO GROUP

CERTIFIED PRE-OWNED VEHICLE CHECKLIST

Year: _____ Make: _____ Model: _____ Mileage: _____ Stock Number: _____

Last 8 of VIN: _____ Engine Size: _____ Transmission: _____ Tech #: _____ RO #: _____ Date: _____

Checklist Items	Technician Comments	NH State Inspection			For Certified Warranty	
		PASS	FAIL	COST	Needed	Cost
Driveability						
Start up noise/cold						
Windshield wiper/washer operation						
Trans shift performance/4WD operation						
Tilt wheel Operation						
Brake pedal height						
Brake pedal pulsation						
Steering/alignment						
Engine performance						
Cruise control operation						
A/C, heater, defroster operation						
E-brake operation						
Foreign noises						
Interior						
Horn operation						
Seal operation						
Instrument operation						
Interior lighting						
Dash lighting						
Warning indicators/lights (SES, ABS, etc.)						
Jack/handle/spare/owners manual						
Radio/Cassette/CD operation						
Window operation						
Mirror operation						
Handles/knobs/switches/latches/vents						
Seal belt operation at all stations						
Rear defroster						
Hood/trunk/fuel door releases						
Sunroof operation/condition						
Weather stripping, moldings						
Exterior						
Door operation						
Paint/body damage						
Antenna operation						
Glass/mirrors/lenses condition						
Wheel covers/wheel condition						
Lights						
Headlamps aim/operation						
Directionals						
Parking lamps/plate lights/side markers						
Underhood						
Belts						
Hoses						
Tune-up components						
All fluid levels/condition						
Water pump						
Battery/charging system						
Oil leaks						
Coolant leaks						
Coolant condition						
Suspension						
Ball joints						
Steering linkage/box/rack/shaft						
Bushings						
Springs						
Shocks/struts						
Tires*****						
Exhaust						
Manifold/gaskets						
Pipes						
Converter(s)						
Muffler						
Tail pipe						
Hangers/brackets						
Chassis						
Transmission/transaxle leaks						
Oil leaks						
U-joints/drive shafts						
CV-joints/boots						
Body/engine mounts						
Brake lines/hoses						
wheel bearings						
Chassis/frame damage:						
Brakes						
Pads/shoes*****						
Rotors/drums						
Calipers/wheel cylinders						

*4/32 FOR CERTIFIED WARRANTY

Comments: _____

TECHNICIAN SIGN OFF: _____

TOTAL COST FOR NHSI: \$ _____

SERVICE MANAGER SIGN OFF: _____

TOTAL COST FOR CERTIFIED WARRANTY: \$ _____

SALES MANAGER SIGN OFF: _____