

# BODY SHOP TECHNICIAN



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## FUNCTIONS:

- Quality Control
- Interdepartmental Relations
- Administration
- Ordering Parts and Materials
- Work/Repair Order Control
- Insurance Company

## COMPETENCIES:

- Adaptability
- Continuous Improvement
- Judgement
- Organizing and Planning
- Teamwork
- Communication

## REPORTS TO:

- Body Shop Manager

## WORK ORIENTATION FACTORS

- Mechanically inclined and have good manual dexterity
- Capable of working independently and managing his or her time
- Much contact with people in all dealership departments

## WHAT THE WORKER IS LIKE?

### *The Body Shop Technician:*

- Have at least 2-3 years of experience in the auto body repair field
- Ability to perform different types of sheet metal welding and metal finishing
- Knowledge of custom refinishing according to manufacturer's specifications.
- Works with all Departments within the dealership.

## WHAT THE WORK IS LIKE?

### *The work of the Body Shop Technician:*

- Entails accurately maintaining quality control and inspection policies and procedures for the work flow within the Body Shop.
- Work in a high production environment with quality tools and equipment.