

Instructions

- Submit all required documentation with your application.
- Incomplete applications that do not have all required supporting documentation cannot be processed.
- Submit a separate application for each eligible charging station.
- You must be the owner of the eligible electric vehicle charging station to be eligible for an incentive.
- Eligible charging stations must be purchased in Canada from a Canadian dealer/web site/retailer.
- Submit your application within 3 months of the purchase/lease date of your charging station.
- For additional information regarding this application please call the Ontario Ministry of Finance at 1 866-668-8297.



A - Applicant Information

A1. Applicant Name

Last Name	First Name	Middle Initial
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A2. Address

Unit No.	Street Number	Street Name	PO Box
City/Town	Province Ontario		Postal Code
Telephone No. (including area code)	Fax No.	Email Address	

A3. Address Where the Charging Station is Installed (if different from mailing address)

Unit No.	Street Number	Street Name
City/Town	Province Ontario	Postal Code
Telephone No. (including area code)		

A4. In which official language does the applicant wish to communicate?

☐ English ☐ French

B - Your Electric Vehicle Information

B1. Vehicle Identification Number (VIN)	B2. Vehicle Date of Registration (yyyy/mm/dd)	B3. Licence Plate Number
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B4. Vehicle Owner Name

Last Name	First Name	Middle Initial
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C - Charging Station Information

C1. Date of Purchase or Lease (yyyy/mm/dd)

C2. Make/Manufacturer

C3. Model Name/Number

C4. Voltage Rating

C5. Purchase Price or Lease Value (including HST)

C6. Electric Vehicle Charger Purchase Incentive Claim Amount (maximum \$500)

D - Installation Information

D1. Cost of Installation (including HST)

D2. Cost of Electrical Inspection (including HST)

D3. Electric Vehicle Charger Installation Incentive Claim Amount (maximum \$500)

E - Confirmation of Eligibility

If you purchased the charger, you must keep the charger for at least 12 months after the purchase date. If you do not meet Program requirements, you must repay the incentive in full. Any incentive received that you are not eligible for is a debt due to the Crown which means the incentive must be repaid in full and be received by the Province of Ontario, before you can receive another incentive.

E1. Eligible Charger

Is the charger on the list of eligible chargers on the MTO website?

☐ Yes – please proceed to E2 ☐ No – this charger is not eligible for either an installation or a purchase incentive

E2. Canadian Purchase

Was this charger purchased from a Canadian dealer or from a Canadian website? Chargers purchased from or through the US or other non-Canadian dealers or websites are not eligible.

☐ Yes – please proceed to E3 ☐ No – this charger is not eligible for an incentive

E3. Canadian Distribution

Did you receive or pick up this charger from a Canadian location? Chargers picked up or purchased the US or other non-Canadian jurisdictions are not eligible.

☐ Yes – please proceed to E4 ☐ No – the charger is not eligible for a purchase incentive

E4. Inspection

Do you have an ESA inspection certificate for the charger installation?

☐ Yes – please proceed to E5 ☐ No – this charger is not eligible for an installation incentive

E5. Electric Vehicle Ownership

Do you own an electric vehicle?

☐ Yes – please proceed to E6 ☐ No – you are not eligible for an incentive

E6. Previous EVCIP Incentives

Did you obtain an incentive for this charger previously?

☐ Yes – you are not eligible for an incentive ☐ No – please proceed to Section F

F - Declaration/Consent Statements

When you sign and submit this application, you are warranting that you, as the applicant, have read and agree to all the declaration/consent statements below.

1. You are either an individual or a validly existing legal entity with full power to fulfill its obligations under the Program.
2. You agree that:

- a) You will abide by all the terms, conditions, instructions and notices set out in the EVCIP Program Guide.
 - b) The Province of Ontario may conduct audits and/or investigations to confirm that you have and are meeting all Program requirements.
 - c) All decisions made by the Province of Ontario relating to the Program, including applicant eligibility and the amount of the incentive is final and binding and cannot be appealed.
 - d) You will not sell, lease or otherwise dispose of any electric vehicle charging station acquired with an incentive received pursuant to the Program within one (1) year of such incentive having been received.
 - e) If you do not meet Program requirements, including any eligibility requirement, or no longer comply with the terms and conditions of the Program, the Province of Ontario may recover from the applicant, any incentive payment or part thereof as a debt due to the Crown.
 - f) The selection, purchase, installation and ownership/maintenance of the electric vehicle charging station listed in the application form are the applicant's sole responsibility and that the provider(s) of same is/are not affiliated with the Province of Ontario, even if the provider(s) is/are included on the list of eligible suppliers and manufacturers maintained by the Province of Ontario.
 - g) The Province of Ontario makes no representation, warranty, whether expressed or implied, in respect of any such equipment including, without limitation, any electric vehicle charging station, services or measures that the applicant has chosen and applied for a rebate. The applicant agrees that Her Majesty the Queen in right of Ontario, her ministers, agents, appointees and employees shall have no liability concerning the installation, performance, use or fitness of the same for the applicant's purpose.
 - h) The applicant agrees that any rebate(s) discount(s) and /or incentive(s) offered and/or provided by anyone, including any supplier or manufacturer, distributor, dealer and /or installer, are separate and distinct from this Program. The Province of Ontario will not be responsible for any rebate(s), discount(s) and/or incentive(s) offered and/or provided by any supplier, manufacturer, distributor, dealer and/or installer.
3. You acknowledge that:
- a) Submitting an incomplete application will delay processing the application, or may make you ineligible for an EVCIP incentive.
 - b) You and the charger must comply with all Program requirements to be eligible for an incentive.
 - c) You may not apply for or receive any other Canadian, federal, provincial, or municipal, or U.S. federal, state or municipal electric vehicle charger incentive for this charger.
 - d) The Program may be changed or cancelled by the Province of Ontario at any time for any other reason whatsoever, without notice.
 - e) Any information provided on, with or pursuant to this application, is being collected and used to implement, and monitor and ensure compliance with the Electric Vehicle Charging Incentive Program.
 - f) The Province of Ontario may conduct audits and/or investigations to ascertain whether the applicant has met the Program requirements.

Consent for Disclosure of Postal Code

As part of this Program, your six-digit postal code will be disclosed to your local electricity distribution company for the purposes of planning for potential impacts on the electricity grid. By submitting this application, should it be accepted, you are consenting to this disclosure.

G - EVCIP Applicant Survey

G1. Did you know about the Program before you chose this charging station?

☐ Yes ☐ No

G2. Had there been no electric vehicle charging incentive, would you have:

a. Purchased an electric vehicle ?

☐ Yes ☐ No

b. Purchased an electric vehicle charging station?

☐ Yes ☐ No

c. Purchased a Level 2 charging station?

☐ Yes ☐ No

G3. Do you have access to an electric vehicle charging station outside of your home/business?

☐ Yes ☐ No

If yes, where? _____

G4. Where would you like to see publicly-accessible electric vehicle charging stations installed?

H - Documentation Required to Submit the Application

Itemized copy of the purchase receipt includes the Canadian dealer/website/retailer name, address and phone number, purchase date and price, product make and model.

☐ Yes ☐ No

Copy of the charging station **installation** receipt/invoice (if undertaken by a licensed electrical contractor).

☐ Yes ☐ No

Copy of the invoice, or receipt for the electrical inspection cost.

☐ Yes ☐ No

Certificate of inspection issued by the Electrical Safety Authority (ESA).

☐ Yes ☐ No

Void cheque if you would like to receive the incentive via electronic funds transfer (EFT) .

☐ Yes ☐ No

I - Signature

I have read and agree to the incentive/Program requirements outlined in the Guide and the declaration/consent statements listed above. I am authorized to sign this application and I declare that the information provided by or on behalf of the applicant in support of this application, including information relating to any eligibility requirements, is true and complete.

Applicant Name(s) (Last Name, First Name)

Signature(s)

Date (yyyy/mm/dd)

Where to send your application

As noted in the Guide, completed applications must be submitted by mail, fax or email to:

Ministry of Finance
33 King Street West
PO Box 646
Oshawa ON L1H 8X2
Fax: 905-433-5939
Email: electric.vehicle@ontario.ca

J - Collection and Disclosure of Personal Information

Personal information collected for the Program, established under subsection 118(2) of the *Public Transportation and Highway Improvement Act*, will be used for the purpose of administering the Program and verifying compliance with Program requirements.

For the purpose of administering the Program, your personal information may be disclosed to other Province of Ontario ministries, including the Ministry of Finance and Ministry of Government and Consumer Services. In addition, for the purpose of verifying compliance with the requirement for a certificate of inspection issued by the Electrical Safety Authority (ESA), your personal information may be disclosed to the ESA. By submitting this application, should it be accepted, you are consenting to this disclosure.

With your permission, the Ministry of Transportation may share your home address with your local electricity distribution company for the purposes of planning for potential impacts on the electricity grid.

By checking off "Yes" below, should your application under the Program be accepted, you are consenting to this disclosure.

☐ Yes ☐ No

Enquiries regarding the collection of personal information should be directed:

By Telephone to:

Team Manager
ServiceOntario Contact Centre
Tel: 416-235-2999 or 1 800-387-3445

In Writing to:

Supervisor Special Enquiry Unit, Licensing Administration and Support Office
Ministry of Transportation
Main Floor, Room 178, Building A
2680 Keele Street
Downsview ON M3M 3E6
Fax: 416-235-4414