

SUBMISSION CHECKLIST



QUALITY
LEASING

FULL PACKAGE SUBMISSION

\$30,000 - \$150,000 TOTAL EXPOSURE*

- 1** Write-up/Proposal – Explain the deal details
- 2** Completed Credit Application & Authorization
- 3** CBR – if available**
- 4** Equipment Pricing/Invoice & Specs
- 5** 3 months most recent Business Bank Statements + Any additional reserve account statements***
- 6** 2 years most recent, full Federal Tax Returns or 1 year most recent Federal Tax Return + Most recent year P&L and Balance Sheet

\$150,000 - \$250,000 TOTAL EXPOSURE

ALL OF THE ABOVE + THE FOLLOWING:

- 7** Year-to-Date P&L and Balance Sheet
- 8** PG's most recent Personal Federal Tax Return

\$250,000 - \$3,000,000 TOTAL EXPOSURE

ALL OF THE ABOVE + THE FOLLOWING:

- 9** PG's Personal Financial Statement
- 10** Last 2 years Business Financial Statements
- 11** Debt Schedule/List of current Leases & Loans
- 12** Client List broken down by % of client business
- 13** Any additional information you believe will help with our understanding of the customer, equipment, or transaction

SUBMISSION NOTES

* Total Exposure equals the current request amount + any outstanding amounts on current Quality contracts.

** Quality accepts ONLY 1 CBR from our referral partners and will pull the other two CBRs in-house. Quality will soft-pull 2 CBRs for underwriting, Quality will only hard-pull CBRs before funding.

*** All submitted bank statements, tax returns, and financial statements should contain ALL PAGES.