



TOM WOOD

Early Bird Drop-off

1. FILL OUT FORM COMPLETELY.
2. PARK IN A PARKING SPACE NEAR THE SERVICE GARAGE DOOR. REMEMBER TO LOCK YOUR VEHICLE!
3. PLACE THIS FORM AND KEYS INSIDE AN ENVELOPE (PROVIDED IN OUR DROP-BOX).
4. PLACE THE ENVELOPE THROUGH THE KEY DROP SLOT.

GUEST INFORMATION

NAME:

PHONE:

EMAIL:

ADDRESS:

VEHICLE INFORMATION

YEAR:

MODEL:

MILEAGE:

COLOR:

PLATE #:

MULTI-POINT INSPECTION (NO CHARGE!)

CAR WASH (NO CHARGE!)

MILEAGE MAINTENANCE PACKAGE

OIL & FILTER CHANGE

TIRE ROTATION

WHEEL ALIGNMENT

REPLACE WIPER BLADES

DETAIL CLEANING

VEHICLE APPRAISAL (NO CHARGE!)

OTHER (PLEASE DESCRIBE BELOW)

I HEREBY AUTHORIZE THE REPAIR AND SERVICE WORK HEREINAFTER SET FORTH TO BE PERFORMED. I AGREE THAT THE TOM WOOD GROUP IS NOT RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, OR ANY OTHER CAUSE. I HEREBY GRANT PERMISSION TO OPERATE VEHICLE ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND/OR INSPECTION. I UNDERSTAND, BECAUSE OF THE EARLY BIRD SERVICE, I AM UNABLE TO RECEIVE A COPY OF THE ESTIMATED COST. A MINIMUM DIAGNOSTIC FEE MAY APPLY FOR REPAIRS NOT COVERED UNDER WARRANTY OR SERVICE CONTRACT. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO.



YOUR SIGNATURE

DATE